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ISS

2 July 1971

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 26  
28 June - 2 July 1971

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1. The 12 July National Interdepartmental Seminar is still low on enrollment: five (two AF, one OSR, one OTR, and one OL). DDP/TRO and [ ] have been informed.

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2. TSD is sending another officer [ ] to "sensitivity-type" training, "Training Theory and Practice" at the National Training Laboratories, Bethel, Maine facility. (26 July - 6 August; tuition - \$545)

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4. [ ] Chief of Support, OSP, has been enrolled by AIR in a Performance Measurement Workshop given by the Management Education Corporation in cooperation with the American Institute of Industrial Engineers. The Workshop will run 14 - 16 July in Washington and tuition is \$195.00.

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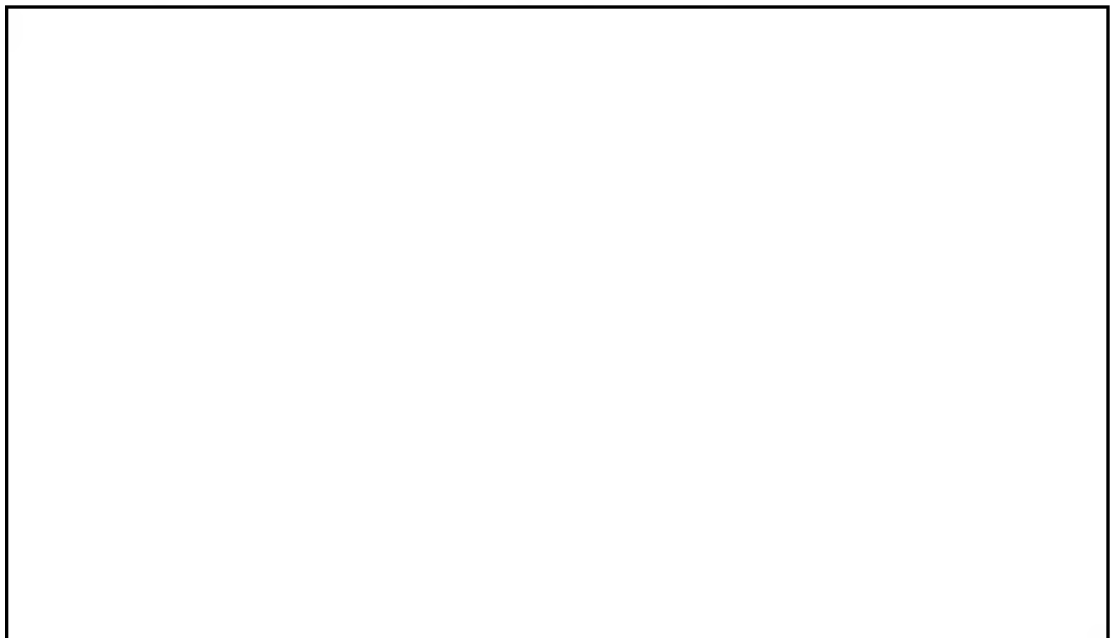
5. OSI has nominated [ ] GS-13, for DIS's Survey of Intelligence Information Systems Course, 12 - 30 July. This is the sixth nominee and fills our full quota. Other nominees are from NPIC, OSR, O/DCI (NIPE), and ORD (2).

6. OSI will be sending ten employees to NSA's Standard three-hour Cryptologic Briefing on 8 July. CRS, another prime user of this briefing, has fulfilled its requirements until October. This briefing is scheduled monthly by NSA for the rest of the calendar year.

7. Quota requirements have been received from user components for the Defense Atomic Support Agency's Nuclear Weapons Orientation Advanced Course (WOA) and Nuclear Weapons Capabilities and Design Course (NWCD) for Fiscal Year 1972. Based on these requirements, the quotas are being distributed. As expected, OSR and NPIC have the most requirements for the WOA, and OSR has the most for NWCD. The first running of the WOA course is scheduled for 23 August, and the first running of the NWCD is scheduled for 27 September.

8. O/DDS had no candidates for the 12 and 26 July runnings of the Department of Defense Computer Institute's Intermediate Executive Course. O/DDI has been contacted and is checking for nominees. O/DDP is our next source of students.

9. Administrative briefings were given to:



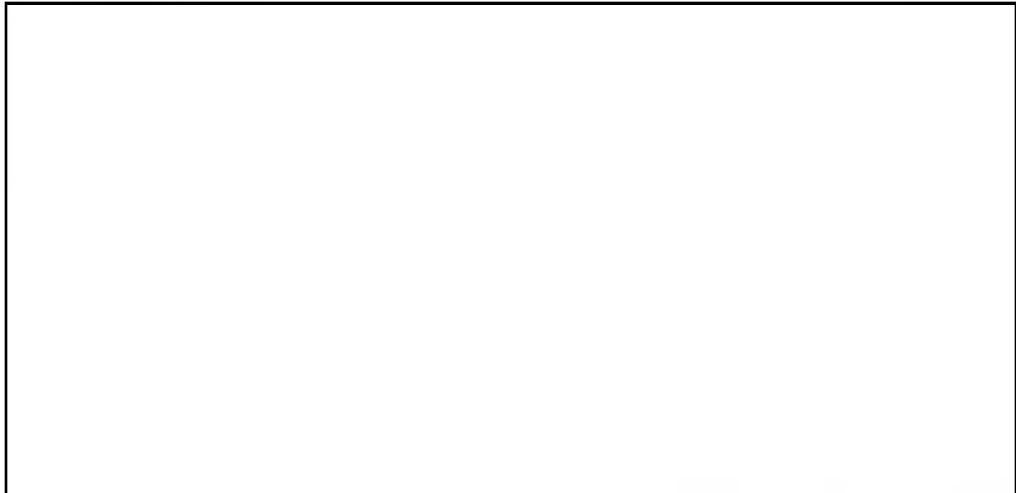
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c. [REDACTED], NE, for refresher training in Turkish. Even though an instructor was available in LS/TR for the training needed, the Division insisted on external training in off-duty hours. With Chief, CCS approval, [REDACTED] will take approximately 20 lessons from the Sanz School of Languages at the cost of \$7.00 per hour. [REDACTED]



10. [REDACTED] has just returned from a year's study at the John F. Kennedy School of Government at Harvard. Before his departure, [REDACTED] was assigned to OPPB, but the training was funded by DDP/MPS. He attended the school as an overt employee and reported that there were no difficulties caused by his Agency affiliation and that he enjoyed the year tremendously. His detailed critique is forthcoming.

11. On 17 June, [REDACTED] summer employee, began working on our annual project of ordering College Catalogs. With the help of the flexowriters in the Office of Personnel the 275 letters were mailed today.

12. The Annual Periodical Listing was circulated to each School and Staff for any deletions or changes. On 30 June it was returned to EA/TR with 50 deletions (36 titles and 14 copies). Included in the deletions was one \$275.00 per year item, "Deadline Data on World Affairs." The material was not being used by students or faculty.



Chief  
Instructional Support Staff

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